



**Namibia Statistics  
Agency**

**EXTERNAL VACANCY**

*The Namibia Statistics Agency (NSA) was established in terms of the Statistics Act No. 9 of 2011. The Agency is mandated, amongst others, to constitute the central statistical authority of the State and to collect, produce, analyze, and disseminate official statistics in Namibia.*

**Position:** Site Security Officer (from date of assumption until 31 March 2026)  
**Reporting to:** Chief of Security  
**Duty station:** NSA Head Office, Windhoek

► **Job Purpose:**

To safeguard the physical assets of the Head Office. To assist the Chief of Security in managing the daily security and safety operational duties including viewing and monitoring of CCTV camera systems and access control systems.

► **Key responsibilities include:**

- Take charge of the security unit in the absence of the Chief of Security.
- Second in charge of the safety and security unit of the survey projects.
- Assist the Chief of Security on procuring materials of the survey field operations.
- Review manual on safety and security aspects, other practices and provide recommendations when required.
- Taking care and stock of the security materials for the survey projects during fieldwork.
- Conduct other duties as assigned by the Chief of Security.

► **Job Requirements:**

- National Diploma in Security Studies, Police Studies or Military Science
- Two (2) years valid driver's license.
- Added advantage: Criminal investigation or has undergone police or military training.



*Interested candidates may submit their applications, accompanied by a detailed CV and certified copies of relevant educational qualifications through our online recruitment system NSA E-recruitment system. All qualifications obtained outside Namibia must be evaluated by the Namibia Qualification Authority (NQA).*

**Only online applications will be accepted.**

*“As per Affirmative Action (Employment) Act, Act 29 of 1998; Namibian Citizens from previously disadvantaged groups will enjoy preferential treatment”*

**Only short-listed candidates will be contacted, and no documents will be returned.**

**CLOSING DATE FOR APPLICATIONS: 14 OCTOBER 2025**