



EXTERNAL VACANCY

The Namibia Statistics Agency (NSA) was established in terms of the Statistics Act No. 9 of 2011. The Agency is mandated, amongst others, to constitute the central statistical authority of the State and to collect, produce, analyse, and disseminate official statistics in Namibia.

Position:	GIS Clerk (from date of assumption until 31 March 2026)
Reporting to:	Senior GIS Analyst
Duty station:	NSA Head Office, Windhoek

► Job Purpose:

To provide operational support in the management, preparation, and analysis of spatial and cartographic data in support of census and survey activities. The GIS Clerk will assist with aligning enumeration areas and sampling frames to new administrative boundaries, support the development of thematic products such as the Census Atlas and Proximity Atlas, and contribute to the collection and rollout of the Housing Information System (Informal Settlement Module). The incumbent will further assist with cartographic preparation for the Namibia Household Income and Expenditure Survey (NHIES), sampling frame updates, and attend to spatial data requests from internal and external stakeholders.

► Key responsibilities include::

- Align enumeration areas and sampling frames with updated administrative boundaries.
- Contribute to the development of thematic outputs such as the Census Atlas and Proximity Atlas.
- Support data collection and rollout of the Housing Information System (Informal Settlement Module).
- Assist with cartographic preparation for the NHIES.
- Support updates to sampling frames.
- Attend to internal and external spatial data requests.

► Job Requirements:

- Bachelor of Science in GIS or related field with GIS minor/ concentration.
- A 1 year drivers license in an added advantage

► Specific Requirements:

- Proficiency in GIS software such as ArcGIS or QGIS.
- Basic knowledge of data management, mapping, and cartographic techniques.
- Ability to work accurately with large spatial datasets.
- Good communication and teamwork skills.

Interested candidates may submit their applications, accompanied by a detailed CV and certified copies of relevant educational qualifications through our online recruitment system NSA E-recruitment system. All qualifications obtained outside Namibia must be evaluated by the Namibia Qualification Authority (NQA).

Only online applications will be accepted.

“As per Affirmative Action (Employment) Act, Act 29 of 1998; Namibian Citizens from previously disadvantaged groups will enjoy preferential treatment”

Only short-listed candidates will be contacted, and no documents will be returned.

DUE DATE: 24 OCTOBER 2025