



(Established under Section 6 of the Public Procurement Act, 2015)

REFERENCE NO: NCS/RFQ/NSA-18/2025

EXECUTIVE SUMMARY OF BID EVALUATION REPORT

[Issued in terms of section 7(1)(i) of the Public Procurement Act, 2015]

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EXECUTIVE SUMMARY OF BID EVALUATION REPORT

RE: Provision of Cleaning Services for the five (5) NSA regional Offices: Otjozondjupa, Kunene, Kavango East, Kavango and Zambezi Regions.

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1. Scope of Contract: Provision of Cleaning Services for the five (5) NSA regional Offices:
2. Procurement method used: **Request for Quotation**
3. Date of Invitation of Bids: Issued Date: **4 June 2025**
4. Closing date for submission of bids: **27 June 2025**
5. Date and place of opening of bids: **27 June 2025 @ 11:00, First Floor Board Room, NSA Head Office, Windhoek.**
6. Number of bids received by the closing date: **21 bids**
7. Responsiveness of bids: **3 bids**

8. Mandatory Evaluation

No	Company	Responsive or not responsive	Otjozondjupa region	Kunene region	Kavango East region	Kavango West region	Zambezi region	REASON FOR NONE RESPONSIVENESS
1	Wapeka Cleaning Materials cc	No	N\$ 4,640.00	N\$ 4,340.00	N\$ 4,740.00	N\$ 5,740.00	N\$ 4,540.00	•Did not Complete all spaces provided and initial each page of the standard bidding, including the supporting documents page 15.
2	Melpo Investment cc	No	N\$ 466,000.00	N\$ 563,200.00	N\$ 563,200.00	N\$ 580,670.00	N\$ 580,670.00	•Did not Complete all spaces provided and initial each page of the standard bidding, including the supporting documents on page 15.
3	Roha Investment cc	No	N\$ 8,700.00	N\$ 8,700.00	N\$ 8,700.00	N\$ 8,700.00	N\$ 8,700.00	•The Good Standing BIPA Certificate expired on 31 March 2023 •Did not Complete all spaces provided and initial each page of the standard bidding, specifically the supporting documents page 17.
4	Vidu Trading cc	No	N\$ 8,784.00	N\$ 8,784.00	N\$ 8,784.00	N\$ 6,192.00	N\$ 9,516.00	•Did not Complete all spaces provided and initial each page of the standard bidding, did not initialise their bid securing documents
5	Padja Investments cc	Yes	N\$ 5,175.00	N\$ 5,175.00	N\$ 5,175.00	N\$ 5,175.00	N\$ 5,175.00	Responsive
6	Nghandiza Investment cc	Yes	N\$ 9900.00	N\$ 9900.00	N\$ 9900.00	N\$ 6600.00	N\$ 9900.00	Responsive
7	Silvermark	Yes	Bid not bid for this region	Bid not bid for this region	N\$ 4,650.00	N\$ 6100.00	N\$ 4,350.00	Responsive
8	General Kambonde Trading cc	Yes	N\$ 179,820.00	N\$ 178,200.00	179,460.00	N\$ 179,964.00	N\$ 189,000.00	Responsive
9	Namibia Nanny and Cleaning Agency	Yes	N\$ 5,900.00	N\$ 5,900.00	N\$ 5,900.00	N\$ 5,900.00	N\$ 5,900.00	Responsive
10	South Gate Trading Enterprises	No	N\$ 5,700.00	N\$ 5,500.00	N\$ 5,500.00	N\$ 5,800.00	N\$ 5,500.00	•Detailed quotation on its company letterhead was not submitted. •Did not Complete all spaces provided and initial each page of the standard bidding, specifically the supporting documents page 15.
11	Gate Trading Enterprises cc	Yes	N\$ 4,700.00	N\$ 4,700.00	N\$ 4,700.00	N\$ 4,700.00	N\$ 4,700.00	Responsive
12	Jaiver Investment cc	No	N\$ 4,400.00	N\$ 3,700.00	N\$ 3,800.00	N\$ 4,500.00	N\$ 4,500.00	•The Good Standing BIPA Certificate was not submitted. •An undertaking on the part of the Bidder that the salaries and wages payable to its personnel quoted an amount N\$2100 whereas it was supposed to N\$3100.00. •Did not Complete all spaces provided and initial each page of the standard bidding, specifically did not initialize the page 8 of the company profile.
13	Hike-Rauch Investment cc	No	N\$ 4,350.00	N\$ 3,900.00	N\$ 4,700.00	N\$ 6,220.00	N\$ 4,350.00	•Nature of the service required documentation are incomplete •A detailed quotation on its company letterhead and Principal business should be in line with the nature of the service required Construction and general dealer was not
14	Amtshila Investment cc	Yes	N\$ 4,700.00	N\$ 4,700.00	N\$ 4,700.00	N\$ 4,700.00	N\$ 4,700.00	Responsive
15	Soft Shell Investment Group cc	Yes	N\$ 3,999.97	N\$ 3,099.95	N\$ 4,299.81	N\$ 5,549.04	N\$ 4,000.00	Responsive
16	Oshotutu Investment cc	Yes	N\$ 36,750.00	N\$ 13,025.00	N\$ 17,260.00	N\$ 37,800.00	N\$ 13,750.00	Responsive
17	Trading Enterprises	Yes	N\$ 11,000.00	N\$ 9,000.00	N\$ 8,500.00	N\$ 6,000.00	N\$ 9,000.00	Responsive
18	Primitive Trading cc	No	N\$ 4,365.00	N\$ 3,303.58	N\$ 4,662.79	N\$ 6,135.25	N\$ 4,365.00	•Did not Complete all spaces provided and initial each page of the standard bidding, specifically Letter of invitation is not initialized.
19	Velm Investments cc	No	N\$ 4,450.00	N\$ 3,200.00	N\$ 4,550.00	N\$ 6,000.00	N\$ 4,300.00	•Did not Complete all spaces provided and initial each page of the standard bidding, specifically the supporting documents own undertaking is not signed.
20	Wuche-Wuch Investment	Yes	N\$ 6,800.00	Did not bid for this region	N\$ 6,800.00	N\$ 3,400.00	N\$ 6,800.00	Responsive
21	JMG Investment cc	Yes	N\$ 348,192.00	N\$ 366,874.20	N\$ 367,200.00	N\$ 391,361.40	N\$ 445,392.00	Responsive

9. Technical evaluation

COMPANIES	Responsiveness YES/No	REGION BIDDED FOR
Padja Investments cc	No	Otjozondjupa, Kunene, Kavango East, West and Zambezi
Nghandiza Investment cc	Yes	Otjozondjupa, Kunene, Kavango East, West and Zambezi
Silvermark Investment cc	Yes	Kavango East, Kavango West and Zambezi
General Kamonde Trading cc	Yes	Otjozondjupa, Kunene, Kavango East, West and Zambezi
Namibia Nanny and Cleaning Agency	Yes	Otjozondjupa, Kunene, Kavango East, West and Zambezi
Amtshila Investment cc	Yes	Otjozondjupa, Kunene, Kavango East, West and Zambezi
Soft Shell Investment Group cc	No	Otjozondjupa, Kunene, Kavango East, West and Zambezi
Wuche-Wuch Investment	Yes	Otjozondjupa, Kunene, Kavango East, West and Zambezi
JMG Investment cc	Yes	Otjozondjupa, Kunene, Kavango East, West and Zambezi

10. Best Evaluated bid per Region

Region	Bidders Names	Amount
Kavango East	Silvermarks Investment cc	N\$ 55 800.00
Kavango West	Amtshila Investment cc	N\$ 64 860.00
Kunene Region	None of the bidder were responsive	None of the bidder were responsive
Otjozondjupa Region	None of the bidder were responsive	None of the bidder were responsive
Zambezi Region	Silvermarks Investment cc	N\$ 52 200.00

