



Namibia Statistics  
Agency

TO : CHAIRPERSON OF COMMITTEE

FROM: PROCUREMENT MANAGEMENT UNIT

DATE: 14 March 2025

SUBJECT: Opening report for the request for quotation for the provision of cleaning services for the Head office and Oshikoto regional office for 36 months contract

Procurement Ref: NCS/RFO/NSA-08/2025



PLAY YOUR PART, BE COUNTED

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## 1. PURPOSE

The purpose is to submit an opening report on the proceedings of the Request for Quotation for the provision of cleaning services for the Head office and Oshikoto regional office. The Bid was advertised via the NSA website. The issuing date was on Wednesday, 19 February 2025. The closing date was on Friday, 14 March 2025.

## 2. BACKGROUND

The opening session was guided by section 51(4) of the Act which states that: "***At a bid opening session, the name of the bidder, the total amount of each bid, any discount or alternative offer, and the presence or absence of any security, if required is read out and recorded, and a copy of the records is made available to any bidder on request.***" The PMU, therefore, focused on those aspects only. The bid evaluation process is expected to commence within five (5) days.

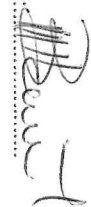
The following Fourteen (14) Companies submitted bids.

No	Company	Mandatory Documents	Head Office	Oshikoto office	regional	Total Amount per month	Alternative Offer	Compulsory site visit for Head Office (Yes/No)
1	Welwitschia catering & Cleaning services	All attached	Lot 1- N\$ 79,755.58	Lot 2 N\$ 8,097.00		N\$ 87,852.58	None	Yes
2	Domingo's Cleaning services cc	All attached except Bipa good standing	N\$ 42,542.40	Did not bid for this lot		N\$ 42,542.40	None	No
3	Vidu Trading cc	All attached	N\$ 48,875.00		N\$ 28,750.00	N\$ 77,625.00	None	No
4	Gemztone Trading cc	All attached	N\$ 46,575.00		N\$ 27,025.00	N\$ 73,600.00	None	No
5	Wapeka Cleaning services	All attached	N\$ 61,480.00		N\$ 5,040.00	N\$ 66,520.00	None	Yes
6	Gate Trading Enterprises cc	All attached	Bid not bid for this lot		N\$ 5353.75	N\$ 5353.75	None	No
7	Wapeny Investment cc	All attached	N\$ 98,353.46		N\$ 1,070.36	N\$ 99,423.82	None	No
8	Wilhelmina James Trading cc	All attached	N\$ 54,024.70	Bid not bid for this lot.		N\$ 54,024.70	None	Yes
9	Tulitech Investment cc	All attached	N\$ 89,852.61		N\$ 6,791.80	N\$ 96,644.41	None	Yes
10	Primitive Trading cc	All attached except	Did not bid for this lot.		N\$ 4,294.69	N\$ 4,294.69	None	No
11	Namibia Freshness	All attached	N\$ 65,507.67		N\$ 10,871.15	N\$ 76,378.67	None	Yes
12	Namibia Nanny and Cleaning Agency cc	All attached	N\$ 37,000.00		N\$ 4,700.00	N\$ 41,700.00	None	Yes
13	VW Business Development cc	All attached	N\$ 72,413.68		N\$ 7,753.90	80,167.58	None	Yes
14	Sepe's General Enterprises cc	All attached	N\$ 49,220.00		N\$ 6,152.50	N\$ 55,372.50	None	Yes

NR: Site visit was not compulsory for Oshikoto regional Office.

Prepared by:   
(Magret Nghimule)

Date: 14/3/25

Checked by:   
(Rosalia Paulus)

Date: 14/03/2025