



(Established under Section 6 of the Public Procurement Act, 2015)

EXECUTIVE SUMMARY OF BID EVALUATION REPORT

[Issued in terms of section 7(1)(i) of the Public Procurement Act, 2015]

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EXECUTIVE SUMMARY OF BID EVALUATION REPORT

1. RE: **Cleaning services for the Head office and Oshikoto regional office for 36 months contract**
2. Reference number: Ref: **NCS/RFQ/NSA-08/2025**
3. Scope of Contract: **Request for quotation for the provision of cleaning services for the Head office and Oshikoto regional office for 36 months contract**
4. Procurement method used: **Request for Quotation**
5. Date of Invitation of Bids: **19 February 2025**
6. Closing date for submission of bids: **14 March 2025**
7. Date and place of opening of bids: **24-25 March 2025, Second Floor Board Room, NSA Head Office, Windhoek.**
8. Number of bids received by the closing date: **14 bids**
9. Responsiveness of bids: **2**

| No | Bidder's Name | Pricing at Bid opening (Expected first order to be delivered on or before 24 March 2025) | Responsive or not responsive (Yes/ No) | Reasons why the bid is not responsive |
|----|--|---|---|--|
| 1 | Welwitschia catering & Cleaning services | Lot 1: N\$ 79,755.58 Lot 2: N\$ 8,097.00 | No | Only one Purchase Order attached |
| 2 | Domingo's Cleaning Services cc | Lot 1: N\$ 42,542.40 VAT excl Lot 2: Bid not bid for this lot | No | No BIPA good standing certificate provided No coloured brochures provided Not all spaces are completed and not all pages initialized Bidder did not attend the compulsory site visit. |
| 3 | Vidu Trading cc | Lot 1 :N\$ N\$ 48,875.00 VAT incl Lot 2 : N\$ 28,750.00 | No | Bidder did not attend the compulsory site visit Only one Purchase Order attached |
| 4 | Gemztone Trading cc | Lot 1: N\$ 46,575.00 VAT incl Lot 2: N\$ 27,025.00 | No | Bidder did not attend the compulsory site visit. No Purchase Order attached |
| 5 | Wapeka Cleaning services | Lot 1:N\$ 70,702.00 VAT incl Lot 2: N\$ 5,796.00 | Yes | |
| 6 | Gate Trading Enterprises cc | Lot 1:Bid not bid for this lot Lot 2: N\$ 5353.75 | No | Only one Purchase Order attached |
| 7 | Wapeny Investment cc | Lot 1:N\$ 85,524.75 Lot 2: N\$ 1,070.36 | No | Bidder did not attend the compulsory site visit No Purchase Order attached Only one reference letter attached Contract data not fully completed |
| 8 | Wilhelmina James Trading cc | Lot 1: N\$ 54,024.70 Lot 2: Bid not bid for this lot | Yes | |
| 9 | Tulitech Investment cc | Lot 1: N\$ 1,995,577.50 Lot 2: N\$ 115,413.00 VAT incl | No | Not responsive to the allocated budget |
| 10 | Primitive Trading cc | Lot 1: Did not bid for this lot. | No | No Purchase Order attached |

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|----|--------------------------------------|---|----|---|
| | | Lot 2: N\$ 4,294.69 VAT incl | | |
| 11 | Namibia Freshness | Lot 1: N\$ 65,507.67 VAT incl Lot 2: N\$ 10,871.15 | No | The principal business is not in line with the nature of the service required |
| 12 | Namibia Nanny and Cleaning Agency cc | Lot 1: N\$ 37,000.00 Not registered for VAT Lot 2: N\$ 4,700.00 | No | No detailed quotation submitted |
| 13 | VW Business Development cc | Lot 1: N\$ 72,413.68 Lot 2: N\$ 7,753.90 | No | No BIPA good standing certificate provided No coloured brochures provided |
| 14 | Sepe's General Enterprises cc | Lot 1: N\$ 49,220.00 Lot 2: N\$ 6,152.50 | No | No Purchase Order attached No reference letter attached |

10. Price comparison for substantially responsive bids:

Lot 1: NSA Head Office

| # | Bidder's Name | Price at bid opening N\$ | Bid price after Correction | Price after Adjustments | Price after Margin of Preference (if applicable) | Rank |
|---|-----------------------------|--------------------------|----------------------------|-------------------------|--|----------------|
| 1 | Wilhelmina James Trading cc | N\$ 54,024.70 | No correction was made. | No adjustment was made. | Not Applicable | Not Applicable |
| 2 | Wapeka Cleaning services | N\$ 61,480.00 | No correction was made. | No adjustment was made. | Not Applicable | Not Applicable |
| 3 | Tulitech Investment cc | N\$ 89,852.61 | No correction was made. | No adjustment was made. | Not Applicable | Not Applicable |

Lot 2: Oshikoto Regional Office

| # | Bidder's Name | Price at bid opening N\$ | Bid price after Correction | Price after Adjustments | Price after Margin of Preference (if applicable) | Rank |
|---|--------------------------|--------------------------|----------------------------|-------------------------|--|----------------|
| 1 | Tulitech Investment cc | N\$ 6,791.80 | No correction was made. | No adjustment was made. | Not Applicable | Not Applicable |
| 2 | Wapeka Cleaning Services | N\$ 5,040.00 | No correction was made. | No adjustment was made. | Not Applicable | Not Applicable |

11. Best Evaluated Bid:

Lot 1: Wilhelmina James Trading cc

Lot 2: Wapeka Cleaning Services