



30<sup>th</sup> July 2024

**CLARIFICATION NO: 01**

**PROCUREMENT TITLE: TO UPGRADE SAGE 300 PEOPLE AND PASTEL PARTNER TO SAGE ERP SOLUTION**

**Clarification on the revised bid document for Procurement Reference No: SC/RP/NSA – 02/2024.**

**Dear bidders,**

Please take note of the below clarification when responding to Procurement Reference No: SC/RP/NSA – 02/2024.



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<b>Bidders query</b>	<b>NSA response</b>
Which Sage ERP Solution will NSA be implementing?	We are currently operating two Sage products, namely, <b>SAGE 300 People</b> for HR and Payroll function and the older version of Pastel, <b>Pastel Partner v.11</b> for Financial Accounting. By upgrading, we mean migrating from the current Sage 300 people and pastel partner v11 functions, which currently run separately, to an integrated approach ERP solution by Sage that is responsive to the scope of services as indicated in the bidding document.
Through which Sage Partner was the Sage ERP Solution purchased	We currently don't have an ERP system. We want to implement a Sage ERP solution with this RFP.
Are you currently running Sage 300 People?	Yes and Pastel Partner v.11
How many employees do you have? How many users do you require to work on the Sage ERP system? Number of Employees in terms of Payroll Please share a breakdown of the number of users:	The NSA has up to 200 employees, but the solution should be scalable to cater for over 1,000 employees from time to time on a short-term basis additional.
Do you require additional modules, or would you like to change to a different payroll program?	We want to migrate the information on the two segregated systems we currently use, <b>SAGE 300 People and Pastel Partner v.11</b> , into an integrated sage ERP solutions that incorporate all the other functionalities as indicated in the bidding document.
Number of Accounting users required	20

<p>Can you please advise if it is Sage X3 or Sage Intact, as they are both ERP? Also, on the Payroll, what Payroll are you looking at?</p>	<p>Please be guided by the scope of service in the bidding document, and you can determine which meets the requirements more. You are welcome to submit more than an alternate proposal.</p>
<p>Is it only a Sage Product Bid?</p>	<p>Yes</p>
<p>Please clarify if the organization is looking to migrate from Pastel Partner to Sage 300 ERP or other ERP systems as well. The reason I ask this is because page 10 of the document requires the bidder to show proof of Sage 300 Partnership.</p>	<p>We want a Sage ERP system that can meet the scope of service as provided in the bidding document. Also, the company submitting should provide a partnership certificate, as proof that they are authorize to resell the proposed solution.</p>
<p>Please detail all the integrations that you desire with the ERP system.</p>	<p>The scope of service detailed the functions we would like the system to deliver.</p>
<p>Please detail all the reports that you would like configured in the system.</p>	<p>Please include in your proposal what reports we should be able to get from the proposed solution aligned to the scope of work.</p>