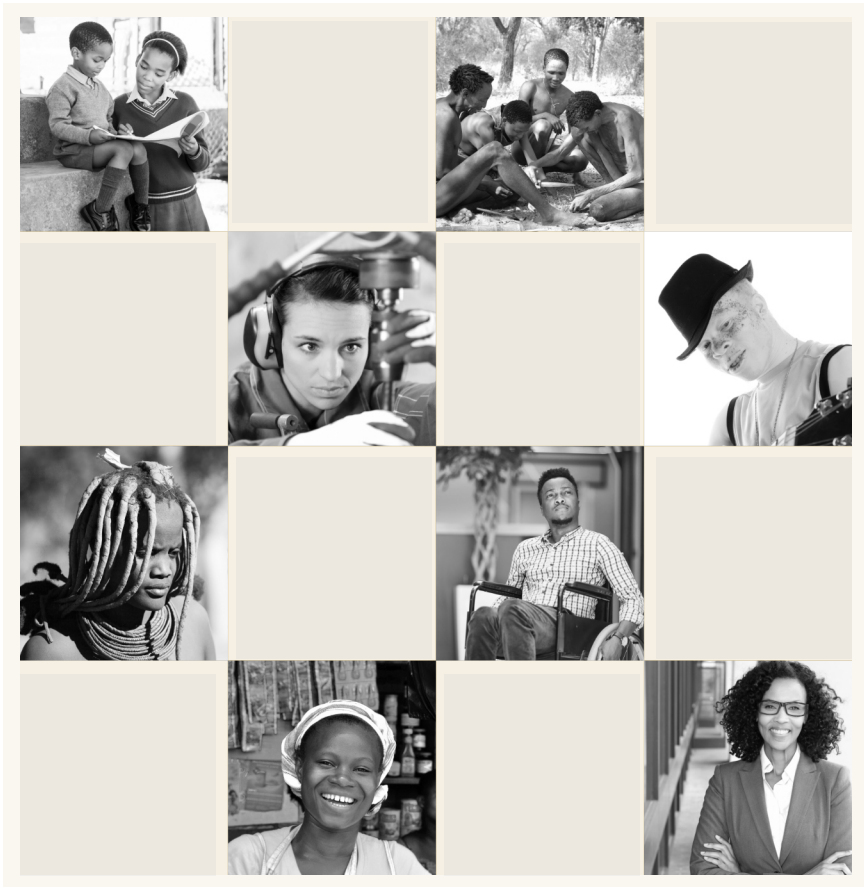




Namibia Statistics  
Agency

# NAMIBIA STATISTICS SYSTEM STANDARD

*for measuring* LEAVE NO ONE BEHIND







**NAMIBIA NATIONAL STATISTICS SYSTEM STANDARDS  
FOR  
MEASURING “LEAVE NO ONE BEHIND”**

**Developed by  
Data Quality Assurance and National Statistics System Coordination,  
Namibia Statistics Agency**

**Version 0.1  
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**This standard is applicable to all data producers in the Namibian National Statistics System.**

**DOCUMENT CHANGE CONTROL**

**Version control table**

| <b>Version Number</b> | <b>Revision Date</b> | <b>Statistician-General approval date</b> |
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|                       |                      |   |
|                       |                      |   |
|                       |                      |   |

# Foreword

The Namibia Statistics Agency (NSA) was established in terms of the Statistics Act No.9 of 2011, with the mandate among others to collect, produce, analyze and disseminate official and other statistics in Namibia. In addition, the Act empowers the NSA to coordinate the National Statistics System (NSS) and for the Statistician-General (SG) to develop and issue statistical guidelines as well as standards necessary to produce quality statistics. The Data Quality Assurance (DQA) and NSS Coordination department is then tasked with the responsibility to coordinate the NSS as well as to develop and maintain statistical standards in the country.



This standard was developed following an inclusive and holistic approach that ensured consensus and acceptance among data producers and users in the country. In particular, a two-phase development process led by the DQA and NSS coordination department was employed. In phase one, a Technical Working Group (TWG) comprised of key stakeholders was established to develop a draft standard for measuring the “Leave No One Behind” (LNOB) concept in the Namibian context. In the second phase, a national validation workshop was held where a broader range of relevant national stakeholders were given an opportunity to provide inputs and agree on the national measure for LNOB.

The standard is issued by the Statistician-General as per the provisions of the Statistics Act No. 9 of 2011 and is gazetted for public usage.

The standard will be reviewed in accordance with the NSS Standards Review Programme.

**APPROVAL OF THE STANDARD**

The NSS standard for measuring the “Leave No One Behind” was issued by the Statistician-General in line with the provisions of Part VI dealing with the NSS Coordination, section 36 dealing with standards, of the Statistic Act No. 9 of 2011.

**Alex Shimuafeni**  
.....  
**Statistician-General Name**

**15 June 2020**  
.....  
**Date**

  
.....  
**Signature**

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# 1. Purpose

The “**Leave No One Behind**” (LNOB) concept underpins the Sustainable Development Goals (SDGs) to end extreme poverty, inequality and to fast-track progress for the people left behind. In addition, the LNOB echoes the African Agenda 2063, “the Africa we want”, our national agendas such as the 5<sup>th</sup> National development plans (NDP5) as well as Vision 2030, that aims to achieve prosperity for all Namibians.

In order to achieve goals as set out in these agendas and for the ease of monitoring and tracking progress made thereof, data shall be disaggregated to an extent that populations that are left behind are easily identifiable for further intervention.

The purpose of this standard is therefore to present a core set of variables required to measure the “leave no one behind” concept in Namibia.

## 2. Scope and applicability

This standard prescribes the core set of variables required to measure the “leave no one behind” concept, applicable to all data producers in the National Statistics System. These key variables shall form the basis of all data collection tools for surveys, censuses and administrative data in Namibia.

## 3. Normative reference

The following documents are requisite for the application of this standard:

- 3.1 Statistics Act, 2011 (No. 9 of 2011)
- 3.2 Sustainable Development Goals Framework, 2015
- 3.3 Namibia Statistics Policy, 2014
- 3.4 Data Collection, Processing and Dissemination Policy and Practice, 2014
- 3.5 Namibia Quality Assurance Framework for Statistics, 2020
- 3.6 Code of Practice: Professional and Ethical Standards applicable to Statistics Producers, 2014
- 3.7 Namibia Statistics Agency, Latest Standardized Code List



## 4. Glossary

For execution of this standard, the following variables are defined as follows:

### 4.1 Age

difference between date of birth and any other date of reference, commonly expressed in completed years.

### 4.2 Albinism

congenital absence of pigment in the skin and hair (which are white) and the eyes (which are usually pink).

### 4.3 Area

bounded surface/piece of land for settlement described in terms of the requirements of population density, infrastructure and land use.

### 4.4 Citizenship

position or status of being a citizen of a particular country based on its laws and regulations enjoying all rights, duties and privileges.

### 4.5 Constituency

portion of a region whose boundaries are determined by a Delimitation Commission, demarcated for the purpose of administration and for electing members such as Councilors to a legislative body. The registration and voting of voters are usually undertaken within the boundaries of the constituency.

### 4.6 Disability

physical, mental, neurological, intellectual and/or sensory permanent impairment which in interaction with various barriers may hinder an individual full and effective participation in society on an equal basis with others.

### 4.7 Ethnicity

cultural identity of people in a given geographic region or area. It includes their home language, nationality, heritage, race, dress, as well as customs and norms.

### 4.8 Geographical location

position of the collected variable on earth defined by two coordinates, longitude and latitude, often referred to as the Geocode and that can be used to give specific locations independent of an outside reference point.

**4.9 Level of education**

highest standard or grade attained in Primary or Secondary education, or highest level or year attained in Vocational and Tertiary education.

**4.10 Marital Status**

status of an individual with respect to the marriage laws or customs of Namibia.

**4.11 Orphan-hood**

persons aged 18 years and below whose either one or both parents are deceased.

**4.12 Region**

administrative division of the country into portion whose boundaries are determined by a Delimitation Commission for the purpose of decentralized administration with a certain degree of autonomy. The regional affairs are run by the Regional Councils headed by the Governors.

**4.13 Sex**

category in which a person is grouped in reference to their reproductive functions.

# 5. Requirements

The following variables and their respective standardized questions and measures shall be used uniformly across all data collection undertakings:

## 5.1 Age

|   |
|---|
| <b>Question:</b> <i>(applicable to all persons)</i><br>How old was [NAME] at his/her last birthday? |
| <b>Measure:</b><br>Discrete figure (last birthday)  |

## 5.2 Albinism

|  |
|--|
| <b>Question:</b> <i>(applicable to all persons)</i><br>Is [NAME] a person with albinism? |
| <b>Measure:</b><br>a) Yes<br>b) No   |

## 5.3 Area

|   |
|---|
| <b>Question:</b> <i>(applicable to all persons)</i><br>Which area does [NAME] reside? <i>(Usually automated in digital questionnaire however, in paper questionnaire it shall be completed by the interviewer as area form part of the questionnaire identification information).</i> |
| <b>Measure:</b><br>a) Urban<br>b) Rural<br>c) Peri-Urban and<br>d) Informal Urban   |

## 5.4 Citizenship

### 5.4.1 Country of citizenship

|   |
|---|
| <b>Question:</b> <i>(applicable to all persons)</i><br>What is [NAME]'s country of citizenship? |
| <b>Measure:</b><br>Refer to the Standardized Code List for the list of countries.               |

#### 5.4.2 Type of citizenship

**Question:** *(applicable to all persons)*

Is [NAME] a Namibian citizen by

**Measure:**

- a) Birth
- b) Decent
- c) Marriage
- d) Registration
- e) Naturalization

#### 5.4.3 Birth Certificate

**Question:** *(applicable to all persons)*

Does [NAME] have a Birth Certificate?

**Measure:**

- a) No
- b) Yes, issued by Namibian Government
- c) Yes, foreign with Namibian certificate
- d) Yes, Namibian with foreign certificate
- e) Yes, foreign with foreign certificate

#### 5.4.4 Identification Card

**Question:** *(applicable to persons aged 16 years and above)*

Does [NAME] have a Namibian identification card (ID)?

**Measure:**

- a) No
- b) Yes, New ID
- c) Yes, South West Africa (SWA) ID

#### 5.5 Constituency

**Question:** *(applicable to all persons)*

In which constituency does [NAME] reside? *(Usually automated in digital questionnaire however, in paper questionnaire it shall be completed by the interviewer as constituency form part of the questionnaire identification information).*

**Measure:**

121 Constituencies of Namibia *(Refer to the Standardized Code List)*

## 5.6 Disability

**Questions:** *(applicable to persons aged 3 years and above)*

The following Washington Group of questions are asked *(Washington Group of questions are internationally agreed questions for measuring disability):*

1. Does [NAME] have difficulty seeing, even if wearing glasses?
2. Does [NAME] have difficulty hearing, even if using a hearing aid?
3. Does [NAME] have difficulty walking or climbing steps?
4. Does [NAME] have difficulty remembering or concentrating?
5. Does [NAME] have difficulty (with self-care such as) washing all over or dressing?
6. Using your usual (customary) language, does [NAME] have difficulty communicating, for example understanding or being understood?

**Measure:**

The level of difficulty in the above questions is measured using the following categories:

- |                    |                             |
|--------------------|-----------------------------|
| a) No difficulty   | c) A lot of difficulty, and |
| b) Some difficulty | d) Cannot do at all         |

## 5.7 Geographical location (Geocode)

**Question:** *(applicable to all structures)*

What is the structure's *(a structure can be a business, household and other related infrastructures)* Geocode? *(Usually automated in digital questionnaire however, in paper questionnaire it shall be completed by the interviewer as the geocode form part of the questionnaire identification information).*

**Measure:**

The Geocode consist of 9 digits and adhere to the following labelling structure:

|       | Region |   | Constituency |   | Area |   | EA Number |   |   |
|-------|--------|---|--------------|---|------|---|-----------|---|---|
| Digit | 1      | 2 | 3            | 4 | 5    | 6 | 7         | 8 | 9 |

## 5.8 Ethnicity

**Question:** *(applicable to all persons)*

What is [NAME] ethnicity?

**Measure:**

- |                |                               |
|----------------|-------------------------------|
| a) Aawambo     | o) Ovatjimba                  |
| b) Asian       | p) Ovahimba                   |
| c) Baster      | q) Ovatwa/ Ovatjavikwa        |
| d) Bayeyi      | r) Ovazemba                   |
| e) Coloured    | s) Ovahakaona                 |
| f) Damara      | t) Ovandongona                |
| g) Mafwe       | u) Ovandombodola              |
| h) Matotela    | v) Ovakwankwa                 |
| i) Masubia     | w) San                        |
| j) Mayeyi      | x) Tswana                     |
| k) Nama        | y) VaKavango                  |
| l) Ovaherero   | z) White                      |
| m) Ovambanderu | aa) Other African Nationality |
| n) Ovanghumbi  |                               |

**NB:** For extended ethnic subgroups refer to the Appendix

## 5.9 Level of education

**Question:** *(applicable to persons aged 6 years and above)*

What is [NAME] highest level of education completed?

**Measure:**

**1. Informal Education:**

- a) Kindergarten/Day-care
- b) Adult Literacy Program

**2. Formal Education:**

- a) Standard: Sub A, Sub B, Standard 1 – 10
- b) Primary Education: Pre-Primary, Grade 1 – 7
- c) Secondary Education: Grade 8 - 12
- d) Technical/Vocational Education:
  - i) Level 1 - 5
- e) Tertiary Education
  - i) Pre-graduate (Year 1 – Year 6)
  - ii) Graduate: Undergraduate certificate, Undergraduate diploma, Bachelor degree, Honors degree, Postgraduate certificate, Postgraduate diploma, Master's degree and Doctor of Philosophy degree
- f) Other (Specify)

### 5.10 Marital Status

**Question:** *(applicable to persons aged 8 years and above)*

What is [NAME]'s marital status?

**Measure:**

- a) Never married
- b) Married with certificate
- c) Married traditionally/customary
- d) Consensual union
- e) Divorced
- f) Separated
- g) Widowed

### 5.11 Orphan-hood

**Questions:** *(applicable to persons aged 18 years and below)*

1. Is [NAME] biological mother alive?
2. Is [NAME] biological father alive?

**Measure:**

For each question, the measure is:

- a) Yes
- b) No

### 5.12 Region

**Question:** *(applicable to all persons)*

In which region does [NAME] reside? *(Usually automated in digital questionnaire however, in paper questionnaire it shall be completed by the interviewer as region form part of the questionnaire identification information).*

**Measure:**

14 Administrative Regions of Namibia *(Refer to the Standardized Code List)*

### 5.13 Sex

**Question:** *(applicable to all persons)*

Is [NAME] male or female?

**Measure:**

- a) Male
- b) Female

## 6. References

- 6.1 Namibia Statistics Agency (2014). Data Collection, Processing and Dissemination Policy and Practice. Retrieved from <https://cms.my.na/assets/documents/p1b5msogm51t2qnqo13nqqg0gs05.pdf>
- 6.2 Namibia Statistics Agency (2014). Namibia's Data Quality Assessment Framework. Retrieved from <https://cms.my.na/assets/documents/p1b5msogm6114b1p47r2qeq51r706.pdf>
- 6.3 Namibia Statistics Agency (2014). Namibia Statistics Policy. Retrieved from <https://cms.my.na/assets/documents/p1b7unpbs51dn0uk5kqf19ef1p8i4.pdf>
- 6.4 Namibia Statistics Agency (2019). Sustainable Development Goals Baseline report. Retrieved from [https://cms2.my.na/assets/documents/SDG\\_Baseline\\_Report\\_2019.pdf](https://cms2.my.na/assets/documents/SDG_Baseline_Report_2019.pdf)
- 6.5 Statistics Act no. 9 of 2011. Retrieved from <http://cms.my.na/assets/documents/p194tthggutjptku1bsq3ell8g1.pdf>
- 6.6 Statistics South Africa. Standards Development Training Manual.



## Ethnic Grouping

| Main Ethnic Group | Code | Sub-Ethnic Group   | Code |
|-------------------|------|--------------------|------|
| Aawambo           | 01   | Aakolonkadhi       | 01   |
|                   |      | Aakwaluudhi        | 02   |
|                   |      | Aakwambi           | 03   |
|                   |      | Aakwanyama         | 04   |
|                   |      | Aambalantu         | 05   |
|                   |      | Aambadja           | 06   |
|                   |      | Aandonga           | 07   |
|                   |      | Aangandjera        | 08   |
|                   |      | Aawambo, N.E.C     | 09   |
| Asian             | 02   |                    |      |
| Baster            | 03   |                    |      |
| Bayeyi            | 04   |                    |      |
| Coloured          | 05   |                    |      |
| Damara            | 06   | Gobanin            | 01   |
|                   |      | Khomá -daman       | 02   |
|                   |      | Hago-daman         | 03   |
|                   |      | Tsoa-xau-daman     | 04   |
|                   |      | !Kuisse-daman      | 05   |
|                   |      | !Oe-†gân           | 06   |
|                   |      | Dâore-daman/Dâoren | 07   |
|                   |      | Gaiö-daman         | 08   |
|                   |      | Huruben            | 09   |
|                   |      | †Ao-daman          | 10   |
|                   |      | Ao-guwun           | 11   |
|                   |      | Namidaman          | 12   |
|                   |      | Damara, N.E.C      | 13   |
| Mafwe             | 07   |                    |      |
| Matotela          | 08   |                    |      |
| Masubia           | 09   |                    |      |
| Mayeyi            | 10   |                    |      |
| Nama              | 11   | !Aman              | 01   |
|                   |      | !Gami-†nûn         | 02   |
|                   |      | !Gomén             | 03   |
|                   |      | !Khara-khoïn       | 04   |

|                     |    |                      |    |
|---------------------|----|----------------------|----|
|                     |    | Haboben              | 05 |
|                     |    | Khou- gôan           | 06 |
|                     |    | Ô-gain               | 07 |
|                     |    | Hai- Khauan          | 08 |
|                     |    | Kaikhaben            | 09 |
|                     |    | Hôa- aran            | 10 |
|                     |    | Khobesin             | 11 |
|                     |    | Gai-  khaun          | 12 |
|                     |    | Kharo-!oan           | 13 |
|                     |    | ‡Aonin               | 14 |
|                     |    | Nama, N.E.C          | 15 |
| Ovaherero           | 12 |                      |    |
| Ovambanderu         | 13 |                      |    |
| Ovangumbi           | 14 |                      |    |
| Ovatjimba           | 15 |                      |    |
| Ovahimba            | 16 |                      |    |
| Ovatwa/ Ovatjavikwa | 17 |                      |    |
| Ovazemba            | 18 |                      |    |
| Ovahakaona          | 19 |                      |    |
| Ovandongona         | 20 |                      |    |
| Ovandombodola       | 21 |                      |    |
| Ovakwankwa          | 22 |                      |    |
| San                 | 23 | J'U/hoansi           | 01 |
|                     |    | !Khung               | 02 |
|                     |    | Kwe/kxoe/Mbarakwengo | 03 |
|                     |    | Naro                 | 04 |
|                     |    | Hei//om              | 05 |
|                     |    | !Xoo                 | 06 |
|                     |    | /Auni and Nu-//en    | 07 |
|                     |    | Kx'au-  'en          | 08 |
|                     |    | San, N.E.C           | 09 |
| Tswana              | 24 |                      |    |
| VaKavango           | 25 | Hambukushu           | 01 |
|                     |    | Vambunza             | 02 |
|                     |    | Vagciriku            | 03 |
|                     |    | Vasambyu             | 04 |
|                     |    | Vakwangali           | 05 |
|                     |    | Vakavango, N.E.C     | 06 |
| White               | 26 | Afrikaner            | 01 |
|                     |    | German               | 02 |







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